

**Minutes
Northwest Area APDA
2017 Fall Meeting**

Sept 24-27, 2017
Springhill Suites
Denver, CO
Host: PGE

******* Northwest Area Officers Present *******

**Secretary: David Bennett – BC Hydro
Treasurer: Shelby Burchett – Douglas County PUD
Trustee: Tom Stewart – Avista Utilities**

**President: Not Present (Greg Rahn, Alberta Electric System Operator)
Vice-President: Not Present - Vacant**

******* APDA Members Present *******

Roger Moralez-Grand Coulee-Power Office	Bobbie Roberts- Northwestern Energy	Steve Brown-Grand Coulee-Reclamation
Derek Lee-Douglas County PUD	Robin Podmore-Incsys	

The NW area business meeting was called to order at 14:11, on Sept. 25th, 2017. 8 members were present.

******* Previous Meeting Minutes *******

Minutes of the previous meeting, the Spring meeting in Middletown, CA, May 3-5, 2016 were read by the Secretary, David Bennett. Bobbie Roberts motioned to accept the minutes as read. The motion was seconded by Roger Moralez, and was carried.

******* Correspondence *******

None

******* Report of Area Secretary *******

David Bennett announced his retirement as Secretary of the APDA NW Area.

******* Report of Area Treasurer *******

Shelby Burchett reported the following APDA NW Area balances, as of Sept 25th, 2017:

CD:	\$1,593.78
Checking:	\$6897.47
Savings:	\$20,963.21
Total:	\$29,454.46

Paid NW Area membership, as of Sept 25th, was 232.

******* Report of Area Trustee *******

Tom Stewart reported on the APDA National Board of Trustees meeting, held on Sept 24th, 2017. Points of discussion were:

- The recruitment of new APDA members.
- Encouraging participation from the members.

The next APDA National meeting is scheduled to be held in March, 2018, in Los Angeles, CA. It is a combined National and SW Area meeting.

******* Report of Area President *******

None

*******Report from the Vice President*******

None

******* Report from the Committees *******

Shirt Committee – none

Scholarship Committee – Shelby Burchett announced that the recipient of the 2017 NW APDA \$1000 Scholarship was Alyssa Wilkie, daughter of Darren Wilkie, of the AESO.

Nominating Committee – Bobbie Roberts, David Bennett, and Ron Roy (not present) - Members were encouraged to consider putting their names forward for nomination to the NW Area offices. No members present put their names forward, nor was there any nominated. The NW Area Vice President position is still vacant, as is the NW Area Secretary. David Bennett has agreed to carry on the duties of Secretary, in an acting role, until a replacement can be found. Tom Stewart indicated his plans to retire in 2018, and would likely be looking for someone to replace him as the NW Area Trustee.

******* Election of Officers*******

None

******* Unfinished Business *******

NW Area website upgrade review. Arlen Simon, Shelby Burchett – nothing to report - carry forward.

******* New Business *******

Shelby Burchett stressed the importance of holding a Spring meeting in 2018, in order to have more members attend, and also to have new people come forward to fill roles on the APDA NW Area executive. It was discussed that the meeting should be held in a central NW Area location, such as Portland, or Seattle, and that a combined meeting with the Northwest Power Pool would be beneficial. The executive in attendance committed to trying to arrange a 2018 Spring meeting. David Bennett agreed to follow up with the NWPP, to see if a 2018 Spring meeting, co-hosted by the NWPP, and the NW APDA, could be arranged, and also to contact Portland area NW APDA company contacts, to see if there was any interest in co-hosting the meeting.

Shelby Burchett reported that, in discussions with the NWPP, the cancelled 2016 APDA NW Area meeting in Portland was due to lack of participation of the NWPP member companies in supporting that meeting by volunteering for the agenda committee. Participation on the agenda committee by the APDA NW Area was good, as we had several members commit to helping out.

David Bennett suggested that an option to holding future NW Area meetings was to follow the model of the APDA SE Area: where the executive and members arrange, and hold regular meetings on their own, without help from a host company, or a set rotation. The potential negatives of this idea were discussed, including the fact that with no support, financial or otherwise, from an area member company, the cost of holding a meeting could be higher, and the risk of having a deficit would fall to the NW APDA itself. Shelby Burchett pointed out that the APDA NW Area, and the APDA National both contribute \$1500, for a total of \$3000, to support each area Spring and Fall meetings. This support was intended to help facilitate the offering of NERC CEH training hours at each meeting.

******* Report of Accident and Sickness or Death *******

None

******* Good of the Association *******

None

*******Time and Date of the Next Meeting*******

Date and Place for the NW Area 2018 Spring Meeting:
Tentatively, May or June 2018, Portland, OR – details to be announced.

******* Announcements *******

Future planned meetings:

2018 Spring National/SW APDA meeting – March, Los Angeles, CA

2018 Fall National/SW/NW APDA meeting – Week of October 29th, Las Vegas, NV, Sam's Town Resort

The meeting was adjourned by Secretary (Acting) David Bennett @ 14:26

REMEMBER TO ALWAYS

“Keep the lights on and your feet up on the desk”

Respectfully submitted
David Bennett - APDA NW Area Secretary (Acting)